'서울대늘푸른어린이집(SNU Evergreen Child-care Center)

Guidance on how to apply for admission

Hello, this is SNU Evergreen Child-care Center at Siheung Campus. We are pleased to greet you. Here's how to apply for 2024 admission to our center. If you are parents, please check the information below and refer to it for admission.

(This recruitment is for the new kids who would come to the center from March 2024. Thus the kids who already enrolled in do not need to apply this time.)

- **Application period**: 1st November, 2023 (Wed) 10:00
                                     to 30th November, 2023 (Thu) 18:00

- **How to apply**: Via On-line application

-Link: https://forms.gle/ykN4GMtA7HvGtXt99 (Open at 10:00 AM on 1st November)

-If you do not apply during the application period, we will consider your child would not come to the center.

- **Announcement of acceptance:** By e-mail to your personal contact.

(If it is full of capacity, we will provide you a waiting number)

- **Qualifications to enroll**

① Among children who were born between 2018 and 2022, who are able to enter the center from March 2024. ② At least one parent must meet the following conditions	
Faculty	- Tenure-track faculty, HK faculty, Endowed-track faculty - Full time non tenure-track faculty(Guest Professors, Teaching Professors, Clinical Instructors(full-time), Industry-affiliated Professors, Visiting Professors(full-time), Research Professors, BK Professors, HK Research Professors)
Employee	- Corporate employee - Employee with open-ended contract appointed by the president of SNU(Facilities management job included) - Siheung campus based contracted employee(whether open-ended contract or not) - R&DB Foundation employee(excluding fixed-term workers) ※Contracted employees of official institutions in SNU corporations, limited to

	cases where the term of office remains for more than five years until retirement age (Not applicable to employees of commissioned or separate corporations)
Researcher	- Researcher appointed by the president of SNU based in Siheung campus - Researcher appointed by the president of SNU and participated in 4th BK21 Project
Student	- Undergraduate, Graduate student, and Full-time Research student enrolled on this semester

③ For each semester, students must submit a certificate of enrollment, full-time researchers must submit a research student registration certificate and a certificate of guidance and faculty and employees must submit a certificate of employment.

- **Determining admission order**

① The order of admission is determined according to **the priority of admission**.

② If the admission priority is the same, the person **with earlier date of admission** takes precedence.

③ If the date of admission is the same, **the first-come-first-served recruitment** (time of application submission completion) is required.

※ Qualification and priority of admission are determined based on the **deadline for application for admission**

※ For the fair admission process, we will check the qualification and priority of admission by the some types of documents.

　(we will reinform the requisite documents to the parents of children who will be admitted)

- **The priority of admission.**

(First priority) Children of faculty members and students who work full-time at Siheung Campus or resident of faculty housing of Siheung Campus.

(Second priority) Children with other eligibility for admission

- **Daycare hours for the SNU Evergreen Child Care Center**

		Mon - Fri (07:30 ~ 19:30)
on-call child care	Morning	07:30 ~ 09:00
Care by the class teacher	Core Program	09:00 ~ 16:30
Care by the extended care teacher	Extended Care	16:30 - 19:30

SNU SIHEUNG CAMPUS 서울대늘푸른어린이집(SNU Evergreen Child Care Center)

☎031-498-1005　⊠ snuchildcare@naver.com